

Chaplaincy Interview Guide

This guide provides applicants with information to help them prepare for their chaplaincy first round or school based interview. Please prepare yourself by reading the following information prior to each interview.

Preparing for an SU Chaplaincy interview	
	<ul style="list-style-type: none"> • Your reasons for applying to become a chaplain including faith based experiences or events • Your experience working with young people including issues, approach, support, your understanding of what is required in relation to working with children • Your experience in pastoral care • Teams you have worked with especially related to working with young people • Examples of when you have had spiritual conversations with people, and how you discussed beliefs/worldview respectfully and appropriately. • Experiences and understanding of QLD state school system to date. • Ensure you have met the selection criteria around Blue Card and qualifications required in order to be eligible to be a chaplain. • Update your regional and school preferences in your application and how many days you are available to work. • Research SU Chaplaincy and our approach to chaplaincy and ensure you can work within the Christian framework and Code of Conduct. • Consider the questions you would like to ask and have at least a couple prepared for the interview. Think about the role of a chaplain, the teams you will work within and SU Chaplaincy as your potential employer in preparing.

Interview Tips and Advice	
	<ul style="list-style-type: none"> • Open, informative replies – avoid using “yes” or “no” closed answers. • Tact, maturity and courtesy. • Make eye contact. • Greet each interviewer with a firm handshake – it sends a positive message. • Intelligent questions about Chaplaincy. • Preparation and knowledge of SU Chaplaincy. • A positive attitude. • Appropriate dress and personal grooming. • Smile and maintain eye contact with the interviewer. • Answering questions truthfully, factually and concisely. • Either know who you are going to be meeting for interview or ensure you listen carefully when introduced to the interviewers and get their names right. • Arriving 10 minutes early to ensure you can be calm and ready to start. • Pray and take a deep breath before going into the interview. • Ensure your phone is set to silent or turned off as you arrive.

October 2018